



DIVISION OF ADMINISTRATION

Joint Briefing for Delegations

Speaker: Patrick Carey

Organization: Department of Operational Support

Date: Thursday, 22 August 2024

UNHQ CAFÉ OPERATING HOURS



Wednesday Thursday Friday Saturday Sunday



UNHQ CAFÉ OPERATING HOURS



Catering Facility	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct



Support for travel of the Head of State and officials from Least Developed Countries (ST/SGB/107/Rev.6)

On 19 June HQCSS held an information briefing attended by 27 delegates from 24 out of 46 invited PMs.

Note Verbale and guidance document sent 12 July, providing information on entitlements and instructions.

Requests should ideally be received a month before travel date. To date 10 LDC delegations have provided their complete travel requirements for timely processing (for 51 delegates).

Arrangements for obtaining parking permits for the 79th session of the General Assembly

Note Verbale sent on 1 August 2024, providing detailed guidance to facilitate preparations, application submission process and requirements (refer to **Annex 1 of NV**).

The United Nations Garage Administration Team will be issuing new parking placards. Current eTags will remain active and are not to be removed from already registered vehicles.

Original application forms should be **received ASAP, and no later than 1 September 2024** to avoid delayed issuance.

Two permit types are required:

The current eTag is to remain affixed to the front windshield

A 79th placard to be visibly displayed on the vehicle dashboard

One Ambassador decal



Arrangements for obtaining parking permits for the 79th session of the General Assembly

Delegations reminded that **inoperable vehicles to be removed from the garage** and only vehicles with valid registrations will be issued updated parking permits.

Current placards are to be to be **returned only when collecting updated placards.**

Garage Administration will inform when your permits are ready for collection

Please provide **current contact information** to ensure Garage Administration can advise on collection of updated permits.

Further information/assistance?

Email: garage-admin@un.org

Tel: 212-963-6212